

Please complete this form if you wish to transfer shares you hold in certificated form into your Selftrade ISA.

ISA regulations do not allow shares to be placed directly into an ISA unless they are coming out of an eligible savings scheme. To move your shares into your ISA the shares will first be placed into your Dealing Account and sold, the sale proceeds will be transferred to your ISA and then the same shares will be repurchased within your ISA.

This means that commission will be charged on both the sale and the repurchase of your shares. In addition, 0.5% Stamp Duty Reserve Tax will be charged on the purchase. Any trade of over £10,000 will also incur a £1 PTM levy. Please be aware that the sale of shares is a disposal for Capital Gains Tax purposes. Your shares will be sold and repurchased at different prices due to the bid/offer spread in the market.

If you have any questions about completing this form please contact our **Customer Experience Centre** on 0345 0700 720.

Please complete all fields in this form (where applicable).

### Section A Your personal details

If you already have a Selftrade Dealing Account, please write the account number here:

If you do not have an account, please open one at [www.selftrade.co.uk](http://www.selftrade.co.uk) or by calling our Customer Experience Centre.

Title

Mr

Mrs

Miss

Ms

Other

Last name(s)

First name(s)

House number/name

Postcode

Preferred Telephone Number

### Section B Bed & ISA instruction

CREST Transfer Forms are available online at <https://selftrade.co.uk/informational/forms-and-guides>

#### Step 1. Shares to be transferred to your Dealing Account

Please complete this section and enclose the share certificate and a completed CREST Transfer Form in respect of each shareholding

Stock name in full

Number of shares/units

#### Step 2. Shares to be transferred to your ISA

Please specify the value of shares to be transferred into your ISA

You can transfer £20,000 less any contributions you have made to any combination of permitted ISAs. Any shares above this value will be retained in your Dealing Account;

or

Please specify the number of shares/units to be transferred into your ISA

## Section C Declaration and Authority

### Please read this section carefully before signing the Declaration

I authorise you to transfer my investments, as detailed above, to my Selftrade Dealing Account with immediate effect.

I authorise you to complete a Bed & ISA transaction by selling the shares in my Dealing Account, transferring the funds into my Selftrade ISA and repurchasing the same shares within my ISA. I understand that the following charges will apply: dealing commission (£10.99 for each sale and £10.99 for each repurchase), 0.5% Stamp Duty Reserve Tax on the purchase and a PTM levy of £1 on trades over £10,000. I also understand there will be a difference in the sale and purchase price.

I apply to subscribe to a Selftrade ISA for the tax year 2019/20 and each subsequent year until further notice.

### I declare that

- All subscriptions made, and to be made, belong to me.
- I am 18 years of age or over.
- I have not subscribed and will not subscribe to another stocks and shares ISA in the same tax year that I subscribe to this stocks and shares ISA.
- I have not subscribed and will not subscribe more than the overall subscription limit in total to any combination of permitted ISAs in the same tax year.
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of the Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I shall inform Selftrade if I cease to be so resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.
- I authorise Selftrade:
  - to hold my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash;
  - to make on my behalf any claims to relief from tax in respect of ISA investments.
- Where applicable, I appoint Equiniti Financial Services Limited to undertake the transactions enclosed with this declaration.

Signature

Date

D	D	M	M	Y	Y	Y	Y
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## Section D Enclosures Checklist

Please use this checklist to ensure that you have enclosed all the documents required for us to complete the Bed & ISA transaction.

Share Certificate(s) for each holding you wish to transfer

CREST Transfer Form(s) for each holding you wish to transfer

## Next Steps

Please return this form to:

Selftrade  
PO Box 4923  
Worthing  
BN99 6SF